8. Room check-up
1. Every room is subject to regular check-ups every month on its cleanliness and conditions.
2. Students will get one-week notice prior to a check-up.
3. During the check-up, students must be in their room. If they are unable to, they must inform the Namsan Residence Hall Office in advance.

9. Residence schedule
Students must observe the following hours:
1. Open: 06:00 / Close: 24:00
2. Meal: Breakfast 06:00-09:30 / Lunch 11:30-14:00 / Dinner 17:00-19:00
3. Visiting hours: 09:30-21:00
4. If students have unavoidable reasons such as research, experiments, etc., a prior approval is required from the office.

19. Sleepouts
1. Students spending a night out must fill out an Overnight-Pass.
2. Students spending more than one night out must report to the Namsan Residence Hall Office and is eligible for a maximum of 3 nights out.
3. If sleepouts occur without any permission or exceed reported days, students will get penalty points. Sleepouts without any notice exceeding 14 days will result in an expulsion.

24. Refund policy
Refunds will be made depending on when the student's official notice arrives at the office.

- 1. Cancellation one day before the official start date: Fully refunded.
- 2. If the remaining period is more than 31 days from the official move-out day: 150,000 won will be deducted from the remaining dormitory fee.
- 3. If the remaining period is less than 30 days: No refund.
- 4. Expulsion: Deducting 30% of the remaining amount, if the remaining period is less than 30 days, a refund is not made.

2. Fees for students joining anytime later in the school year will be determined at the instance.

Good points
- Any student who takes the initiative in emergency measures and in case of emergency patients 10-20 points
- Any student who responds promptly in case of emergencies such as fires. 10 points
- Any student who is recognized with exemplary actions in dormitory activities. 5-10 points

Penalty points
- Suspension from school. 20 points
- Assault/Threat to others. 15 points
- Bringing in inflammables, explosives or other hazardous materials. 10 points
- Accommodating visitors in rooms. 10 points
- Keeping pets in rooms. 10 points
- Accommodating other residents of the opposite sex in their rooms. 10 points
- Check-in as someone else. 10 points
- Smoking/Gambling/Cooking. 10 points
- Sleepouts without notice for more than 7 days. 10 points
- Changing rooms without permission. 10 points
- Drinking. 10 points
- Disobeying orders by the staff from the office. 10 points
- Breakage, damage, and loss of residence property. 10 points
- Insulting others. 10 points
- Creating any disturbance and noise after being intoxicated. 10 points
- Abnormal use of meal tickets. 10 points
- Leaving a resident ID card to others. 10 points
- Having non-resident in rooms. 10 points
- Posting and distributing any flyers or leaflet which have not been approved. 10 points
- Not participating in regular check-ups without any notice. 10 points
- Bringing alcoholic drinks into residence. 10 points
- Creating any disturbance or noise. 10 points
- Sleeping in other resident's rooms. 10 points
- Abnormal use of residence facilities. 10 points
- Packing personal items and/or laundry in public areas. 10 points
- Entering or leaving after the closing time. 10 points
- Having meals or having food delivery service which has not been approved. 10 points
- Having meals in other places besides designated places. 10 points
- Throwing out garbage in other places besides the designated areas. 10 points
- Use of electronics and electric heating appliance which has not been approved. 10 points
- Not observing residence schedules relating to article 9. 10 points
- Throwing out garbage in other places besides designated places. 10 points
- Poor sanitation and unorganized room condition. 10 points
- Allowing non-residents to use residence amenities (seminar room, exercise room, laundry). 10 points
- Moving residence property to other places without permission. 10 points
- Sleepouts without permission. 10 points

*Volunteer penalty points expired 20, the student will be removed from the residence and re-entrance will not be allowed.